

**WORK AUTHORIZATION # CM1414-WA10
NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS
RFQ/BID NO. NC08-015**

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CONTRACT MANAGEMENT

Consultant:	PBS&J
Contract Number:	CM1414
Contact Name:	Heather Cavanagh, P.E.
Contact Number:	904-363-6100
Email:	HPCavanagh@pbsj.com

CURRENT WORK AUTHORIZATION			
Project Short Title: Design Services – Sludge Bed for NAU Wastewater Treatment Plant			
		CONTRACT OVERVIEW	
Date Submitted	09/28/09	Total of Previous Authorizations	\$531,921.52
Amount	\$4,630.00	This Work Authorization	\$4,630.00
Scheduled Completion: Design/Permit application within 2 weeks of the NPT		Current Contract Total	\$536,551.52

This Work Authorization is to the AGREEMENT between Nassau County and the Consultant known as the Continuing Contract for Professional Engineering Services for Nassau County, Florida, dated March 23, 2009. The services to be provided under this Work Authorization are as follows:

ARTICLE 1. Services Described as:

The intent of this project is to provide design, permit, and construction phase services for a new sludge bed at the Nassau-Amelia Utilities Wastewater Treatment Plant pursuant to the scope of services, Attachment A

ARTICLE 2. Time Schedule

PBS&J will provide design and permit application within 2 weeks of Notice to Proceed.

ARTICLE 3. Budget

Compensation for this work authorization is based upon a lump sum fee for \$4,630.00, which is inclusive of expenses.

Article 4. Other Provisions

The Services covered by this Work Authorization will be performed in accordance with the provisions set forth in the AGREEMENT referenced above and any of its attachments or schedules. This Work Authorization will become a part of the referenced AGREEMENT when executed by both parties.

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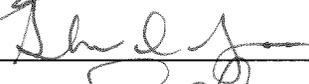
In presenting this Work Authorization, Consultant agrees that:

Unless detailed herein, all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work assignment. Any additional information, including detailed scope of services is attached.

AGREED TO BY:

BY: 
 Print Name: Michael E. Holcomb
 Title: ASSOCIAT V.P.
 Date: 3/1/11

RECOMMENDED AND APPROVED BY NASSAU COUNTY:

Public Works Director : 
 Contract Management: 
 County Attorney 
 Office of Management & Budget 
 County Manager:  3/21/11

APPROVED by the BOARD OF COUNTY COMMISSIONERS designee, this 21st day of March, 2011

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an Atkins company

February 17, 2011

Mr. J. Scott Herring, P.E.
Public Works Director
Nassau County
96161 Nassau Place
Yulee, FL 32097

Re: Sludge Bed for Nassau-Amelia Utilities Wastewater Treatment Plant

Dear Mr. Herring:

Per your request PBS&J has prepared a Scope and Budget to design, permit, and provide construction phase services for a new sludge bed at the Nassau-Amelia Utilities Wastewater Treatment Plant.

The elements of this project include the following:

1. Design – Drawings and specifications required for construction and permitting.
2. Permitting – FDEP permit application and responses to Requests for Information
3. Construction Services – Shop drawing review and inspection

PBS&J will provide design and permit application within 2 weeks of Notice to Proceed.

Our proposed fee for this task order, inclusive of expenses, is \$4,630.

Description of the Scope of Services is included as Attachment A. Detail of the Proposed Fee is included as Attachment B.

Please review the attached proposal and contact me if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Heather Cavanagh". The signature is written in black ink and is positioned above the printed name of the signatory.

Heather Cavanagh, P.E.
Group Manager

Attachment

ATTACHMENT A
SLUDGE BED DESIGN

SCOPE OF SERVICES

Background

Nassau County has requested that PBS&J design, permit, and provide construction phase services for a new sludge bed at the Nassau-Amelia Utilities Wastewater Treatment Plant.

Task 1 – Design

PBS&J will develop the design and provide construction drawings and specifications for the sludge bed. PBS&J will submit signed and sealed drawings to Nassau County.

Task 2 – FDEP Permit

PBS&J will prepare the application for a minor permit modification to a wastewater treatment plant on Florida Department of Environmental Protection (FDEP) Form 62-620.910(9). PBS&J will respond to Requests for Additional Information from RAI. Upon completion of construction, PBS&J will submit FDEP Form 62-620.910(12) Notification of Completion of Construction for Wastewater Facilities or Activities.

Task 3 – Construction Services

PBS&J will review shop drawings and inspect construction to identify that the construction has been installed in accordance with the design. PBS&J will prepare Record Drawings based on the as-built data provided by the Contractor. Two sets of Record Drawings and one electronic copy will be provided to NAU.

SCHEDULE

PBS&J will provide design and permit application within 2 weeks of Notice to Proceed.

PROJECT COST

Fee for this project, inclusive of labor and expenses will be on a lump-sum basis. Total fee is \$4,630.00 as detailed in Attachment B.

